

Montpelier



High School

# Boosters

## Funding Request Guidelines

- ◆ There is no minimum or maximum amount of funding that a group or individual may request.
- ◆ Make your request in writing on the form below.
- ◆ Requests are due the Friday before the next Boosters meeting.
- ◆ Either put completed request forms in the Boosters mailbox in the main office or e-mail Susan or Adrienne at syoungwood@verizon.net or abrownlee@adelphia.net.
- ◆ The advisor and a student representative may need to attend the meeting to make a short (two to three minute) presentation and to address questions.
- ◆ Submit requests prior to an event or before embarking on a project. We cannot guarantee reimbursements submitted after a project or event.
- ◆ We try to honor all requests; funding limitations may affect our ability to do so.
- ◆ A condition of receiving funding is that a write-up and photos be provided for the school newspaper (the Solon Spectrum).

Booster meeting dates for 2005-2006. Meetings start at 6:30 p.m. in the MHS library.

September 12	January 9	April 3
October 10	February 6	May 1
November 7	March 13	June 5
December 5		

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## Funding Request Form

Name, Event or Group Sponsor \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone \_\_\_\_\_ e-mail: \_\_\_\_\_

Amount of funding being requested \_\_\_\_\_ Date funding needed by: \_\_\_\_\_

Check should be written out to \_\_\_\_\_

Number of students served by request: \_\_\_\_\_

Funding from other sources: \_\_\_\_\_

Have you received other funds from the Boosters this year: \_\_\_\_\_

If yes, for what purpose. \_\_\_\_\_

Purpose of this request: (Please be specific; attach more information if necessary.)

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Advisor's Signature: \_\_\_\_\_